Subject: E033-065-25-00128 - New Hanover County Sheriff's Office

Date: 2025-08-19 11:08:48.170860-04:00

From: Nichols (Volkert), Samuel C.

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Attach: (none)

Good Morning,

I wanted to address some confusion regarding Encroachment E033-065-25-00128 and provide clarification on the steps needed to move forward with approval.

As noted in my portal comments dated 7/23/25, Site 2 (coordinates: 34.272514, -77.868103) falls within a controlled access (C/A) area, while the remaining six locations are in non-controlled access (non-C/A) areas. Non-C/A locations must be submitted under a 16.1A, whereas C/A locations require a 16.2.

Given that the majority of this encroachment involves non-C/A locations, it is most appropriate to keep the 6 non-C/A sites within the current encroachment and submit Site 2 separately under a new encroachment. However, the most recent submittal (8/13/25) included an unsigned 16.2 and revised plans under the existing encroachment, rather than submitting a new encroachment.

To move forward with approval, please complete the following:

1. 7/16/25 Plans Submittal: Remove Site 2 (34.272514,-77.868103) from the plans and resubmit.
2. 6/12/25 16.1A Submittal: Update the number of poles from seven to six to reflect the removal of Site 2.
3. Site 2 Submission: Submit Site 2 as a separate encroachment through the portal. Additionally, please delete the two files uploaded on 8/13/25. If you are unable to delete them, I’m happy to assist.

If you have any questions or need further clarification, feel free to reach out via phone or email.

Thank you,

Samuel “Clark” Nichols, EI

Encroachments Engineer Consultant

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